

## Timeline of Apprenticeship

Pre - Apprenticeship 1800 Hours	Application with all required documents
	Complete the Aptitude Test and the Job Awareness activity
	Selection Interview at the JAC
	Attend S&O / MTI / First Aid Courses
	Dispatched to work from IBEW LU353
	Work as Pre-Apprentice @ 35% of Journeyperson wage 1800 hours

Estimated Hours	Start work as 1 <sup>st</sup> Term Apprentice @ 40% of Journeyperson wages Complete 1 <sup>st</sup> Semester STC's
1650 Hours	Work as 2 <sup>nd</sup> Term Apprentice @ 50% of Journeyperson wages
2400 Hours	Attend Basic Level Trade School (8 Weeks)
3300 Hours	Work as 3 <sup>rd</sup> Term Apprentice @ 60% of Journeyperson wages Complete 2 <sup>nd</sup> Semester STC's
4800 Hours	Attend Intermediate Trade School (10 Weeks)
4950 Hours	Work as 4 <sup>th</sup> Term Apprentice @ 70% of Journeyperson wages Complete 3 <sup>rd</sup> Semester STC's
7000 Hours	Attend Advanced Trade School (10 Weeks)
6600 Hours	Work as 5 <sup>th</sup> Term Apprentice @ 80% of Journeyperson wages Take Pre Exam Course
The mandatory Supplementary Training Classes and the associated compulsory safety courses equal 270 hours and must be completed before you can schedule an appointment to write the C of Q Exam	
8250 Hours	Write Certification of Qualification Exam 70% is a pass and you will achieve your Red Seal Endorsement

## Other Sources of Information

### Ministry of Advanced Education and Skills Development

416-326-5800

<http://www.tcu.gov.on.ca/eng/>

### Ministry Offices

<http://services.findhelp.ca/eo/tcu/appoff>

### Red Seal Endorsement

<http://www.red-seal.ca/w.2lc.4m.2-eng.html>

### Government of Canada

[http://www.esdc.gc.ca/en/essential\\_skills/tools/construction\\_electrician\\_fs.page](http://www.esdc.gc.ca/en/essential_skills/tools/construction_electrician_fs.page)

### Essential Skills

<http://skillscompetencescanada.com/en/>

### Employment and Social Development Canada

<http://www.esdc.gc.ca/eng/home.shtml>

### Ontario College of Trades

(855) 299-0028

<http://www.collegeoftrades.ca/>

### International Brotherhood of Electrical Workers

#### Local Union 353

(416) 510-3530

<http://www.ibew353.org/>

### Greater Toronto Electrical Contractors Association

(416) 391-3226

<http://www.greatertorontoeca.org/>

Revised 6/ 6 /18

## 309A Construction & Maintenance Electrician



## Electrical Apprenticeship Training

28 Fulton Way Unit #1  
Richmond Hill, On  
L4B 1J5  
(905) 882-6484

[www.electricalapprenticeship.ca](http://www.electricalapprenticeship.ca)

### Office Hours:

Mon: 8:00 a.m. - 6:00 p.m.  
Tues: 8:00 a.m. - 4:00 p.m.  
Wed: 8:00 a.m. - 4:00 p.m.  
Thurs: 8:00 a.m. - 6:00 p.m.  
Fri: 8:00 a.m. - 4:00 p.m.

### Working together with:



## What is the J.A.C.?

Our purpose is to recruit, select, assess, counsel and educate electrical apprentices within the Greater Toronto Area. We are under the direction of the Greater Toronto Electrical Contractors Association (GTECA) and the Local Union 353 of the International Brotherhood of Electrical Workers (IBEW/LU353)

### How do I apply to become a Pre-apprentice?

Intake of Pre-apprentices is based on industry needs. The **Local Joint Conference Board (LJCB)** will inform the J.A.C. that there is a need for additional Pre-apprentices. The J.A.C. will then post information on our website.

### What attributes do I need to be an apprentice?

Please visit our website for more detailed descriptions of specific attributes and essential skill sets we are looking for. Motivated, physically fit and mechanically inclined are all important qualities to have.

### Educational Requirements

- 1) Ontario High School Diploma
- 2) An Official Ontario High School transcript (or Comprehensive Report from I.C.A.S.) to show successful completion of one (1) course from each of the following subject areas:

Mathematics	MHF 4U, MGA 4U, MCV 4U, MDM 4U, MCT 4C, MCB 4U, MTT 4G, MAT 4A, MCR 3U, MAP 4C (min 70%), MCF 3M (min 65%)
English	ENG 4U, ENG 4C, ENG 4A, ENG 4G
Physics	SPH 4U, SPH 4C, SPH 3U, SPH 4A, SPH 4G

- 3) A typed résumé with 3 references and a cover letter outlining why you wish to apply for a position in J.A.C. Electrical Pre-apprenticeship Program.

## What is the Application Process?

All applicants, regardless of additional Post Secondary Education **MUST** meet the minimum educational requirements as outlined. All applicants **MUST** provide an Official Ontario High School Transcript or a *Comprehensive Report* from I.C.A.S. if educated outside the Province of Ontario.

*Please visit the website to see a more specific and detailed process we follow for Intake.*

1. Completion of an online application.
2. Presentation of all required documents (Official High School transcript and Résumé) and completion of Part B of the application form. Completion of a computerized Mechanical Aptitude Test and taking part in a Job Awareness Activity *(If successful move to step 3)*
3. Personal interview at the J.A.C. office *(If successful move to step 4)*
4. Wait in the selection pool and then you are randomly selected to attend the two (2) week Safety and Orientation / Material and Tool Identification, First Aid and APEP safety courses.
5. Once successfully completed the S & O / MTI / Safety Courses. You will be placed with a company by the IBEW LU 353. You begin the 1,800 hour Pre-Apprenticeship. *Upon successful completion of the 1,800 hours, a Registered Training Agreement is signed and the 1st Term of your Apprenticeship begins.*

### Frequently Asked Questions

There is a very detailed list of *Frequently Asked Questions* on our website that is continually updated. We strongly recommend that all potential applicants visit the website for additional and more detailed information about the J.A.C. and our Pre-apprenticeship Program.

#### **Why is it mandatory to have Math, English and Physics?**

It has been our policy from the beginning which has been verified over the past 45 + years that applicants who do not have the necessary educational background will NOT be successful and find it extremely difficult in Trade School.

#### **Can I still apply to the J.A.C with just two out of the three mandatory courses?**

At this point in time, the answer is yes. Due to the highly competitive nature of the application process, it is in your best interest to already have successfully completed all three of the required High School courses. If you were to be accepted with only two (2) of the mandatory three (3) courses, you would need to show proof of successful completion of the missing course before being asked to attend the two (2) week Safety and Orientation course.

#### **Where will I work?**

IBEW LU353 jurisdiction is from Parry Sound in the north, Trenton to the east and Oakville to the west. You **MUST** provide your own transportation to the job site.

#### **What if I don't have the required educational courses?**

All applicants **MUST** have a minimum of two (2) of the three (3) required High School Credits. We suggest that you contact one of the following services in order to obtain the needed course(s):

- Your local *School Boards* Continuing Education Department for Adult Education Centres and night school classes.

- Independent Learning Centre* (Correspondence Courses) 2180 Yonge St. Toronto, On. (416) 484-2704 <http://www.ilc.org/index-main.php>

#### **What if I was educated in another Country or Province and do not have my transcript?**

You **MUST** obtain your official transcript from your Province or Country of origin. Your marks **MUST** be translated and assessed for equivalency. Please contact the *International Credential Assessment Service of Canada (ICAS)*: 1-800-321-6021 <http://www.icascanada.ca/home.aspx>

You must ask for a **Comprehensive Report** and state that it is for the JAC application process. It could take up to 20 weeks to receive your report.

For additional information please visit the JAC website <http://electricalapprenticeship.ca/>